***Laurens County Development Corporation***

Board Meeting - **Minutes**

Tuesday – March 19, 2013

Attendees:

Jennifer Wilbanks (PTC), Stan Bryson, Eddie Case (FI), Rich D’Alberto, Collie Lehn, Mayor Sharon Brownlee, Mayor John Carter, Frank Stovall, Tom Hardy, Randy Garrett, Gregg Cohn, Jim Coleman,

Jeff Field, Ernie Segars, Dale Satterfield and Steve West.

Guests:

David Pitts, Aimee Redick and Rick Green (Upstate SC Alliance)

Staff:

Marvin Moss, Theresa Gille and Sandy Cruickshanks.

Press:

Corey Engle (Advertiser), Rachel Ham (GoLaurens), Emil Finley (WLBG) and Vic McDonald (Clinton Chronicle).

Chairman Coleman called the meeting to order at 12:00 p.m. and gave the invocation.

*Minutes and Financials*

Chairman Coleman asked the Board for a motion to approve the meeting’s agenda. Mayor Carter made the motion to approve and Mayor Brownlee seconded the motion.

Chairman Coleman then asked the Board for a motion to approve the minutes from the November 13, 2012, meeting. Randy Garrett made the motion to approve the minutes as presented and Mayor John Carter seconded the motion. With no other discussion, the agenda and minutes were approved without opposition.

Theresa Gille provided a recap of expenses for four months ending November 30 and December 31, 2012, January 31 and February 28, 2013. With no questions or comments, the financials were accepted as information.

Ms. Gille also provided an update of 2012 investors:

2012 YTD Investments

* Received $23,350, paid $1,525 to LCCC for dual memberships, net $21,825.
* $6,100 in new investors.

2013 YTD Investments

* Received $10,775, paid $525 to LCCC for dual memberships, net $10,250.
* $3,400 in new investors.

*Workforce Development*

The Workforce Development Committee is focusing on initiatives, such as WorkKeys, to improve the workforce in the County. Theresa Gille has been certified as a WorkKeys Job Profiler to support the efforts of WorkKeys profiling in Laurens County.

*Economic Development*

Marvin Moss provided the update:

* 12 RFIs and 4 site visits YTD.
* Working on a water line project in Phase II of Owings Industrial Park.
* ZF is now producing transmissions at their facility.
* Phase II construction of the Center for Advanced Manufacturing could start in July.
* LCDC to add a regular board meeting in the month of January in addition to the annual meeting.
* Will attend another marketing trip in Detroit in April.
* Dr. Reckmann of ZF Transmissions has been recognized as the 2013 Economic Development Ambassador for Laurens County.
* Uniscite construction is progressing.

*Laurens First*

Dale Satterfield provided the update:

* Laurens First to meet in April 2013.

*CEDC Update*

Frank Stovall provided the update:

* CEDC to meet next week.
* CEDC staff attended IEDC training.
* The recertification of Clinton Park III has started.

*Financial Committee Update*

Randy Garrett of the Finance Committee stated the following:

* In September 2012, the Finance Committee had approved to take the $105K CD and $40K out of the surplus in the Operating Account to pay down the building loan.
* In February 2013, the Finance Committee decided to rescind taking the $40K out of the Operating Account and leave it in the account because the funds are used as contingency for unforeseen expenses.

The Finance Committee asked for a vote to rescind taking the $40K and leave it in the Operating Account. The Board unanimously approved the Finance Committee’s decision to rescind.

*Upstate SC Alliance Update*

Aimee Redick provided an update for Upstate Alliance.

*Property Acquisition Request/Spec Building Update*

Marvin Moss requests that LCDC purchase three additional acres of land for the spec building, using funds from the land sale account. Chairman Coleman asked the Board for a motion to approve the resolution to purchase and sell the three additional acres for the spec building in OIP. Ernie Segars motioned to approve the resolution and Mayor Carter seconded the motion. With no further questions, the Board unanimously approved the resolution.

Ard, Wood, Holcombe and Slate Architects have been awarded the speculative building project.

AWHS will design and provide construction management of the project. They will be taking bids from general contractors at the end of March.

*YFactor Request*

Marvin Moss requests that LCDC purchase a software program to analyze the website statistics to tie together the marketing strategies. Total cost of the program is $7500 annually. A grant request has been made to LEC for $5K and the balance to be paid out of the Futures Account. Chairman Coleman asked the Board for a motion to approve the request. Randy Garrett motioned and Steve West seconded the motion. With no further questions, the request was unanimously approved.

*Strategic Plan Request*

Marvin Moss requests that LCDC update the strategic plan from April 2009. The cost to review, retrieve feedback and conduct a brainstorm session is around $10K. SC Power Team has approved a $5K grant, CPW to contribute $800 and LCWSC to contribute $500. The balance will come out of the operating budget. Chairman Coleman asked the Board for a motion to approve the request. Rich D’Alberto motioned and Gregg Cohn seconded the motion. With no further questions, the request was unanimously approved.

*Golf Tournament Update*

First annual industry appreciation golf tournament:

* 20 Teams - $3400 in sponsorships
* $500 Eagle Sponsors: CPW, City of Laurens, LEC, LCWSC, LCHCS
* $300 Birdie Sponsors: Cely, Parker Poe, URS/BPB

*Other Business*

Randy Garrett announced that the Chick-fila Leadercast will be held live in Atlanta and simulcast at the Laurens First Baptist gym on May 10th. ACI and First Baptist are looking for sponsorships for this event.

Chairman Coleman asked for a motion to approve the request for a $250 sponsor for the Leadercast event. Ernie Segars motioned to approve and Mayor Carter seconded the motion. The Board unanimously approved the request.

With no other business, the meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Theresa Gille